

## SUPPLY PROCUREMENT NOTICE

SUPPLY OF MASS SPECTROMETRY AND SAMPLE PREPARATION EQUIPMENT FOR  
THE ACTION ENTITLED RAPID IDENTIFICATION OF CELLS IN A CLINICAL  
ENVIRONMENT – RAPIDCELL, REF. NO: IPA2007/HR/16IPO/001-040503

### City of Zagreb, Republic of Croatia

#### 1. Publication reference

04 – 3926 - 2013

#### 2. Procedure

Open

#### 3. Programme

IPA

#### 4. Financing

"Regional Competitiveness" operational programme 2007-2011; CCI 2007HR16IPO001;  
Instrument for Pre-Accession Assistance

#### 5. Contracting authority

Ruder Bošković Institute, Bijenička cesta 54, 10 000 Zagreb, Croatia

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## CONTRACT SPECIFICATIONS

#### 6. Description of the contract

The equipment needed to enable the fulfilment of tasks under Grant project “RapidCell” and which will be used for sample automated analysis (Mass spectrometer) and automated sample preparation (Lab bench centrifuge with cooling, Ultrafreezer -86 C, Lyophilisator and Vacuum concentrator) will be procured under this contract. Lab bench centrifuge with cooling will be used for cell culture preparation where cells must be separated from the rest of media. It is designed to centrifuge relatively large volumes (up to 100 ml) and to prepare the cell samples to the point when lyophilisation is needed. The process of lyophilisation will be used for long-term cell storage (more than 1 year). The cell samples lyophilisates preparation will take about 12 hours (8 possible samples per 12 hours) making archiving of the cell samples fast and reliable. The cell samples that cannot be processed in high-throughput manner will be stored at -86 C in Ultrafreezer

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reassuring preservation up to the point of lyophilisation and archiving. Vacuum concentrator will be used for pre-concentration of protein samples. Final analysis of biotypization in completely automated fashion will be performed on mass spectrometer ESI. The cell samples used for the analysis from the archive would assure reliability of the fully automated procedure (back up samples, control samples and samples ordered form other cell archives).

## **7. Number and titles of lots**

The tender is not divided into lots.

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## **TERMS OF PARTICIPATION**

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### **8. Eligibility and rules of origin**

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

### **9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in Section 2 Article 45 Point 1 and Point 2 of the Directive 2004/18/Ec of the European Parliament and of the Council of 31 March 2004 on the coordination of procedures for the award of public works contracts, public supply contracts and public service.

### **10. Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

### **11. Tender guarantee**

Tenderers must provide a tender guarantee of 3.500 Euro when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

### **12. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

### **13. Information meeting and/or site visit**

No information meeting is planned

### **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

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## 15. Period of implementation of tasks

The implementation period will last 90 days starting from the day of Commencement Order and ending on the day of issuance of the certificate of Provisional Acceptance. The implementation period will include delivery period of 60 days.

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## SELECTION AND AWARD CRITERIA

### 16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
  - a) the annual turnover of the tenderer for the years 2010, 2011 and 2012<sup>1</sup> must be at least two times of the submitted financial proposal
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
  - a) at least 1 member of staff currently works for the tenderer in the field of supply of mass spectrometry and sample preparation equipment
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
  - a) the tenderer has successfully completed at least one contract in the field related to this contract (supply of mass spectrometry and sample preparation equipment) with the budget of at least 100 000 Euro within the last three years before the deadline for submission of tenders

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

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<sup>1</sup> Year 2010 is considered to be “two years before last year”, year 2011 is considered to be “year before last year” and year 2012 is considered to be “last year”.



## 17. Award criteria

Price

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## TENDERING

### 18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <http://rapidcell.proteinreader.com>. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to Mario Cindrić, Ruđer Bošković Institute, Bijenička cesta 54, 10 000 Zagreb, e-mail: [mcindric@irb.hr](mailto:mcindric@irb.hr), (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the project website at <http://rapidcell.proteinreader.com>

### 19. Deadline for submission of tenders

29 July 2013, 10:00 CET

Any tender received after this deadline will not be considered.

### 20. Tender opening session

29 July 2013, 12:00 CET

Ruđer Bošković Institute  
Bijenička cesta 54  
10 000 Zagreb  
Croatia

### 21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

### 22. Legal basis

EC Council Regulation No 1085/2006 of 17 July 2006 establishing an Instrument for Pre-Accession Assistance (IPA) and Grant contract No IPA2007/HR/16IPO/001-040503

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